



Otter Pond Homeowner's Association

Board Meeting Agenda Wednesday, April 12, 2017; 3:00 P.M.

Board Members ('17): President – Margaret Noah
Vice President – Charli Oswald
Secretary – Roy Anderson
Treasurer – Tim Heavers
Members-at-Large – Dan Bradburn & Mark Bollinger

Location: Timberline Bank*, 1561 Oxbow Dr.

**Entrance faces Townsend; Conference Room
nearest door (main floor)*

Email: otterpondhoa@gmail.com

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board meeting of March 8, 2017.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse).

UNFINISHED BUSINESS:

- **Ditch Maintenance Review:** (Bull Basin Construction, LLC): Tim
 - Consider amending contract amount from \$1200 to \$2000 to cover the additional ditch work south of Otter Road.
- **Review Ditch report & condition:** Board
 - Verify all ditches, head gates and pipes are ready for water flow
 - Contact UVWUA ditch rider, Kip Davis, to turn on ditch water
- **Silt Retention Pond dam construction project summary report:** Mark
- **Covenant Change Proposal Ballot Status Report:** Roy

NEW BUSINESS:

- **Financial Review:** Tim
 - Budget & Financial Statement
- **Non-Compliance Issues:** Dan Bradburn
- **Common Areas:** Board
 - Grass to be aerated
 - Water pumps & hoses to be installed/inspected
 - Sprinkler system turned on
- **Community Landscaping Begins:** Everyone
- **Other new business or concerns:** Board
- **Next Newsletter ideas:** Board

NEXT REGULARLY SCHEDULED BOARD MEETING: Wednesday, May 10, 2017 – 3:00 p.m.